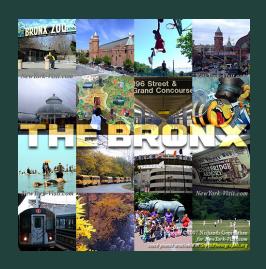
#### MTN 005 Study-Specific Training

# Participant Accrual Plans



#### MTN 005 Sites



Bronx-Lebanon
Hospital Center
Bronx, New York



National AIDS Research Institute

Pune, India



University of Alabama
- Birmingham
Birmingham, AL

#### **Monthly Accrual Targets**

- > 102 participants (US sites), 150 participants (India site)
- > ~ 51 participants per US site
- > 5 months for accrual
- > ~ 11 participants per month per US site



- Scheduling around holidays/ summer
- Competitive enrollment (US sites only)

# Site-Specific Accrual Plans

#### **Some Operational Considerations**

#### Site Specific Accrual Plans

- Site-specific accrual targets
- Methods for tracking actual versus targeted accrual
- Pre-screening procedures (if any)
- Expected pre-screening to enrollment ratios
- Recruitment methods
- Methods for timely evaluation of the usefulness of recruitment methods
- Ethical and human subjects considerations
- Staff responsibilities (direct and supervisory)
- QC/QA procedures (if not specified elsewhere)

#### **Operational Tips and Reminders**

- Designate a Recruitment Coordinator who is responsible for tracking accrual rates and managing recruitment efforts over time
- Hold weekly meetings among staff involved in accrual activities – community educators, recruiters, outreach workers, peer educators, others – to discuss current and ongoing strategies
- Discuss accrual issues and strategies at monthly study team meetings
- Engage community representatives on accrual issues and strategies throughout the accrual period

# **Operational Tips and Reminders**

- At the beginning of the study, make your best estimates of key "accrual ratios" for your site:
  - Of those contacted, how many participate in screening?
  - Of those who screen, how many are eligible?
  - Of those who are eligible, how many enroll?
- Knowing these numbers will help you understand how many people need to be recruited and/or screened each month to meet your monthly enrollment targets
- Keep tracking these numbers and adjust efforts over time as needed



Tracking systems are essential.

# **Operational Tips and Reminders**

- Continue to discuss as a team, over time, the characteristics of "good candidates" for study participation:
  - Do they have stable employment or housing in the area?
  - Are they planning any vacations or trips in the next 3 months?



When in doubt proceed with caution.

#### Summary

- Recruitment is always harder than expected!
  - Plan ahead
  - Re-visit your strategies often
  - Make adjustments as needed
  - Consult with the protocol team if there are problems

# What are your questions?